



# GLENBARD WEST HIGH SCHOOL

“Pride – Tradition – Excellence”

Ben Peterselli, Principal

---

670 Crescent Blvd, Glen Ellyn, IL 60137 | (630) 469-8600 | [glenbardwesths.org](http://glenbardwesths.org)

Dear Parent or Guardian,

For the 2024-25 school year, according to Illinois Administrative Code 665, every student entering 12th grade must show proof of having two doses of meningococcal vaccine.

“Any child entering the 12th grade shall show proof of having received two doses of meningococcal conjugate vaccine prior to entering the 12th grade. The first dose shall have been received on or after the 10th birthday, and the second dose shall have been received at least 8 weeks after the first dose. If the first dose is administered when the child is 16 years of age or older, only one dose is required.”

**According to our health records your student does not have the required dose(s) of the vaccine.** Please complete the backside, or attach proof of your student receiving the meningococcal vaccine noting date and signature from the health provider. **Students not in compliance will be excluded from the first day of school in August according to board policy 7:100.**

Please return proof of meningococcal vaccine(s) to the Health Office as soon as possible.

Stephanie Brezwyn MSN, RN, PEL-CSN  
Tanya Campos MSN, RN, PEL-CSN

Phone 630-942-7493

Fax: 630-942-7559

Please attach proof of the meningococcal vaccine(s) or take to your health provider for documentation.

Name of Student \_\_\_\_\_ ID \_\_\_\_\_ Date of Birth \_\_\_\_\_

Two doses of meningococcal vaccine were given to the above student.  
Only one dose required if 1st dose given on or after the 16<sup>th</sup> birthday.

Dose #1 \_\_\_\_\_

Dose#2 \_\_\_\_\_

Physician or Health Provider signature \_\_\_\_\_

Stamp with Address and Phone \_\_\_\_\_

Please return proof of vaccination(s) to the health office or FAX to (630) 942-7559.