



GLENBARD WEST HIGH SCHOOL

“Pride – Tradition – Excellence”

Ben Peterselli, Principal

670 Crescent Blvd, Glen Ellyn, IL 60137 | (630) 469-8600 | glenbardwesths.org

Dear Parent or Guardian,

For the 2025-26 school year, according to Illinois Administrative Code 665, every student entering 12th grade must show proof of having two doses of meningococcal conjugate vaccine (mcv4).

“Any child entering the 12th grade shall show proof of having received two doses of **meningococcal conjugate** vaccine prior to entering the 12th grade. The first dose shall have been received on or after the 10th birthday, and the second dose shall have been received at least 8 weeks after the first dose. If the first dose is administered when the child is 16 years of age or older, only one dose is required.”

According to our health records your student does not have the required dose(s) of the vaccine. Please complete the backside, or attach proof of your student receiving the meningococcal conjugate vaccine noting date and signature from the health provider. **Students not in compliance will be excluded from the first day of school in August according to board policy 7:100.**

Please return proof of meningococcal conjugate vaccine(s) to the Health Office as soon as possible.

Stephanie Brezwyn MSN, RN, PEL-CSN
Tanya Campos MSN, RN, PEL-CSN

Phone 630-942-7493

Fax: 630-942-7559

Please attach proof of the meningococcal conjugate vaccine(s) or take it to your health provider for documentation.

(acceptable vaccines: Menactra, Menevo, MenQuadfi)

NOTE: MenB vaccine does **NOT** meet the senior year requirement!

Name of Student _____ ID _____ Date of Birth _____

Two doses of meningococcal conjugate vaccine were given to the above student. *Only one dose is required if the 1st dose given on or after the 16th birthday.*

Dose #1 _____

Dose#2 _____

Physician or Health Provider signature _____

Stamp with Address and Phone _____

Please return proof of vaccination(s) to the health office or FAX to (630) 942-7559.